

Regional School District 13
Board of Education
Utilization Study Committee Meeting

August 20, 2015

Members Present: Kerrie Flanagan, Robert Fulton, Norm Hicks, Mrs. Adams (arrived at a6:10pm)

Board Members Present: Nancy Boyle, Jeremy Renninghoff

Staff Members Present: Kathryn Veronesi, Ronald Melnik

1. **Public Comment:** There was no public comment.
2. **Board of Education Member Comment:** There was no comment.
3. **Approval of Agenda:** On a motion by Mrs. Flanagan, seconded by Mr. Hicks, the agenda was unanimously approved.
4. **Approval of Minutes:** Minutes to the August 6, 2015 meeting will be approved at next meeting.
5. **Review of August 2015 Preliminary Report from Milone/MacBroom**

The committee talked about the updated report from Milone and MacBroom. While there is a slight increase in enrollment noted, it is not significant enough to warrant a change in direction for the utilization committee. Dr. Veronesi reviewed the differences between the initial report and the most recent "Preliminary Report" received from MMI. All new enrollment projections were higher than those from the original MMI report and ranged from 13 – 48 students more. All Board members were emailed the updated "Preliminary Report" from MMI which will be in final form after October 1 enrollment is submitted to the state.
6. **Preparation for forum**

The Utilization Committee will meet to have a planning session on September 20th. The forum, which may be called an information session will be held on October 6th. FAQ's will be sent to parents and the public using a variety of communication sources. The forum will be organized around specific themes to keep the presentation organized.
7. **Finalize FAQs:** The committee reviewed all questions and answers submitted by Mr. Fulton and Mr. Hicks. Dr. Veronesi and Mr. Fulton will meet to finalize prior to the September 3rd meeting.
8. **Community participation on Utilization Committee-Selectmen, BOF:** Based on the amount of time, volume and content of information it was determined that Dr. Veronesi, Mr. Melnik and members of the Utilization Committee would be part of the forum, while other members of the

community including Board of Finance and Board of Selectmen members would be invited to attend.

9. **Public Comment:** Jim Irish said that he learned a lot from the committee. He suggested that at the Public Forum graphs should be used to demonstrate the decline in enrollment over time. Additionally information on demographics, costs, programming should be shared. As a member of the Board of Finance, information on the tax burden will be helpful information.

10. **Board of Education Member Comment:** There was no comment.

11. **Adjournment:** On a motion by Mr. Hicks, seconded by Mrs. Adams, the committee unanimously approved to adjourn the meeting.